REGULAR COUNCIL MEETING – Tuesday, January 2, 2018

The Cambridge City Council met in regular session on Tuesday, January 2, 2018, at 7:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Thom, Macki, McBreen, Todd. Absent: Pelz. Visitors: Marcia Kisner, Scott DeYoung, Mark Kahler, Dale Hennick.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

The first item on the agenda was the swearing in of newly elected council members. Barb McBreen and Michael Macki were sworn in by Mayor Kovarik to serve 4-year terms. Mayor Kovarik and council member David Thom were sworn in previously by Mayor DeYoung.

The next item was the appointment of the Mayor Pro-Tem, City Attorney and Standing Committees for the 2018 calendar year. A motion by Macki to nominate Thom as Mayor Pro-Tem, seconded by McBreen. Roll Call: All Ayes. A motion by Macki, to nominate Michael Lewis, Lewis Law Firm, as city attorney, seconded by Thom. Roll Call: All Ayes. The following council appointments to standing committees were made: Water-Thom; Sewer/Solid Waste-Todd; Road-Pelz; Cemetery/Park/Library-Macki; and Finance/Economic Development-McBreen.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the December 4th meeting. A motion by Thom, seconded by Macki, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Pastor Marcia Kisner, Nazareth Lutheran Church, addressing the council to request that the rental fees for the community center be waived for their event in March. They are planning to present a dinner and theater production March 2nd-March 4th as a fundraising event for the repairs they did to the church's bell tower. Pastor Marcia and the council discussed details of the event and the bell tower project. The council agreed to waive the rental fees.

Mark Kahler, 502-4th Street, addressed the council with a complaint about his neighbor driving across the parking area in front of his property. He has addressed the complaint directly with the neighbor, but wanted to inform the council of the situation and to document the complaint in case further action was warranted.

Former Mayor Scott DeYoung addressed the council to relinquish his roles as Zoning Administrator and Weed Commissioner. Those duties will now default to the new mayor. He indicated that he would like to continue working with the council on economic development projects, and act as the city's representative to the Story County Economic Development Group. The council approved the request.

Following is a summary of receipts for December: General Fund, $27,370.89; TIF Fund, $11,734.22; Road Use Tax, $8,283.05; Debt Service, $712.76; C.U.T. Fire Fund, $.97; Garbage Utility, $6,449.49; Water Utility, $9,835.31; Sewer Utility, $6,115.07. Total Receipts: $70,501.76.

Following is a summary of disbursements for December: General Fund, $60,815.46; TIF Fund, $183,380.42; Debt Service, $2,677.50; C.U.T. Fire Fund, $238.85; Garbage Utility, $6,305.00; Water Utility, $27,179.58; Sewer Utility, $7,002.96. Total Disbursements: $287,891.19.

The following list of claims was presented to the council for January:

AG SOURCE	Analysis	588.50
ALLIANT ENERGY	Monthly Service	4,454.65
AMES FORD LINCOLN	Diagnostic Service	275.00
AMES OUTDOOR SUPPLY	Supplies	143.92
ANKENY SANITATION	Service – December	6,805.00
ARNOLD MOTOR SUPPLY	Supplies	30.99
BOLTON & HAY, INC.	Supplies	643.42
BROWN SUPPLY CO.	Fabricated Pipes	900.00
CAPITAL CITY EQUIPMENT	Post Cover	179.20
CHOSEN VALLEY TESTING	Concrete Testing	1,162.75
CITY OF HUXLEY	Police Contract	11,525.10
DEYOUNG, SCOTT	Reimb. For Flag, Table	111.08
EFTPS	Fed. & FICA W/H	2,968.96
ERICKSON, DON	Reimb. For Supplies	107.49
FEH DESIGN	Fees – City Center	4,642.60
GATEHOUSE MEDIA IOWA	Publishing	15.81
GOLLY'S LOCKER SERVICE	Catering Open House	600.00
HEARTLAND CO-OP	Fuel, Supplies	1,085.06
HENNICK, BRITTANY	Clean Comm. Center, City Center	295.00
HUXLEY COMMUNICATIONS	Monthly Service	477.52
IOWA FIREFIGHTERS ASSN.	Mutual Aid, Dues	454.00
IOWA PRISON INDUSTRIES	Furniture-Library	897.00
I P E R S	Retirement	1,560.66
JOHN DEERE FINANCIAL	Tires, Supplies	272.98
KOVARIK, STEVE	Reimb. For Switch	205.00
LEWIS LAW FIRM	Legal Services	1,145.00
MENARDS	Appliances, Supplies	1,284.36
MOMAR	Ice Melt, Supplies	627.04
PRECISION UNDERGROUND UTILITIES	Hydrant Repairs, Street Light Project	23,713.86
QUICK'S HARDWARE HANK	Supplies	153.40
SAM'S CLUB	Supplies – Open House	515.16

SCHULING HITCH CO.	Parts	34.87
STAPLES	Ink, Supplies	494.52
STATE TREASURER	4th Qtr. State W/H	1,271.00
THOMPSON, DEBRA	Reimb. For Mileage, Supplies	538.31
ULINE	Supplies	106.84
U.S. CELLULAR	Monthly Service	95.52
U.S. POSTMASTER	Billing Postage	102.00
WAGES	Net Wages	7,675.73
WELLMARK BC/BS	Health Premium	3,742.17
C.U.T. FIRE FUND	Matching Funds	5,750.00
TOTAL CLAIMS		$87,651.36

After discussion, a motion by Macki, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Todd reporting that the new library shelves would be delivered on Monday. The council also discussed ordering a conference table for the council chambers. Macki discussed making an application for a REAP grant for the archery range project at the old ball diamond. He also discussed with the council a project to create a walking trail between the pond and the elementary school.

The first item under old business concerned the Cambridge City Center. The council discussed punch list items, amendments to the community center rates and rules, and cleaning the community center. Todd will contact local companies and get bids for cleaning.

The next item concerned the budget for the city for FY2018/19. The council scheduled the first budget work session for Monday, January 15th and 6:00 p.m. at City Hall. If needed, an additional work session will be held Monday, January 22nd.

The council also discussed the property transfer for Dana Accola, and the sewer update project.

New business was asked for with none brought forward.

Resolution No. 18-01, "Street Lighting Resolution", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the street light project on Water Street. Roll Call: All Ayes. Motion carried.

Resolution No. 18-02, "Official Notification; Voting Member and Alternate; Story County 911 Service Board", was presented to the council. A motion by Macki, seconded by Thom, to appoint Thom as the city's representative to the board and Macki as the alternate. Roll Call: All Ayes. Motion carried.

Resolution No. 18-03, "Urban Renewal Area TIF Indetedness/Increment Tax Reconciliation", was presented to the council. A motion by Thom, seconded by Todd, to approve the resolution to certify TIF debt for FY2019 to the Story County Auditor. Roll Call: All Ayes. Motion carried.

Mayor/Council comments were asked for with the council discussing the open house for the City Center. The council also took this opportunity to thank Mayor DeYoung for his many years of service to the city.

A motion by Todd, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:14 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

SPECIAL COUNCIL MEETING- Monday, January 15, 2018

The Cambridge City Council met in special session on Monday, January 15, 2018, at 6:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Thom, Macki, McBreen, Pelz, Todd. Absent: None. Visitors: Matt Baltus, Dale Hennick, Travis Rhiner.

The meeting was called to order by Mayor Kovarik at 6:00 p.m.

The first item on the agenda was Resolution No. 18-04, "Corporate Authorization Resolution". A motion by Todd, seconded by Macki, was made to approve the resolution authorizing the mayor and clerk to manage the city's accounts at Fidelity Bank. Roll Call: All Ayes. Motion carried.

The council then began the work session to amend the current city budget and prepare the new budget for the city for FY2019.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:40 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, February 5, 2018

The Cambridge City Council met in regular session on Monday, February 5, 2018, at 7:00 p.m. at City Hall with the following council members present: Macki, Thom, McBreen, Pelz, Mayor Kovarik. Absent: Todd. Visitors: Dave Kalsem, Barb Kalsem, Crystal Hughes, Angie Fleenor, Steve Van Dyke, Travis Rhiner, Scott DeYoung, Kurt Ceynar.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the January 2nd and 15th meetings. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dave and Barb Kalsem, 428 W. 4th Street, addressing the council concerning their plans to build a new house on land they own south of the city. Although they are able to connect to rural water at the location, they would like to explore the possibility of running city services to their new house. They would prefer to spend their money with the city, and due to health concerns, they like the quality of the city water. After discussion, the council agreed to look into it. They also addressed the council on behalf of the Museum of Agricultural Heritage to use the new community center to hold their monthly fundraising breakfasts. They discussed the organization with the council and their plan to build the museum on their land south of the city. After discussion, the council approved the request and agreed to waive the rental fee, provided the space has not been reserved for a rental opportunity.

Fire Chief Travis Rhiner addressed the council with three estimates for the attack unit the fire department would like to purchase to replace the one he discussed with the council at the budget meeting in January. He reviewed the estimates with the council. They will be looking at a demo unit in March. He indicated that the Union Township Trustees have agreed to pay for half of the cost of the unit they choose. The council discussed the units and financing options with Chief Rhiner.

Crystal Hughes and Angie Fleenor, Cambridge Memorial Library Board, addressed the council concerning shelving and furniture they will need for the new library space. They also reported that the Board had met with a representative from the state library to discuss requirements for maintaining their Tier 1 Library status, and potential to moving to a Tier 2. Their shared with the council the list of requirements, and their concern about meeting the requirements with only the current library staff. They will be discussing these matters more at their regular board meeting next Monday.

Steve Van Dyke, Fox Engineering, addressed the council concerning the city's sanitary sewer system. He stated that the city's current aerated lagoon system was constructed in 2002 and has worked well. However, changes in DNR requirements for discharge ammonia limits and the addition of wastewater disinfection will require the city to update

the current system. He indicated that two years of ammonia testing and based on a population growth to 1,100 residents, the city's system has three primary deficiencies: not enough volume for retention; ammonia limits that exceed requirements; and no disinfection of wastewater. He reviewed options to resolve these issues with the council, as well as financing options. After discussion, the council decided to proceed with the engineer's recommendations to install additional baffle curtains to the existing aerated cell to increase volume capacity, install an effluent diffuser pipe across the Skunk River to evenly distribute flow, and install a UV light to disinfect wastewater. The total estimated cost of these improvements is $630,000.00.

Kurt Ceynar addressed the council with a proposal from the United Methodist Church to help with Firemen's Days this year. They had heard that the event probably wouldn't happen this year, and wanted to offer to coordinate activities in the park, including food stands, carnival games, and other yet to be determined activities. The council was receptive to their offer.

Following is a summary of receipts for January: General Fund, $53,830.34; TIF Fund, $4,793.58; Road Use Tax, $6,899.10; Debt Service, $286.98; C.U.T. Fire Fund, $12,001.17; Garbage Utility, $7,029.65; Water Utility, $10,361.73; Sewer Utility, $6,198.28. Total Receipts: $101,400.83.

Following is a summary of disbursements for January: General Fund, $63,919.58; TIF Fund, $6,705.35; Road Use Tax, $1,239.70; C.U.T. Fire Fund, $1,063.19; Garbage Utility, $7,005.80; Water Utility, $3,509.88; Sewer Utility, $1,313.08. Total Disbursements: $84,756.58.

The following list of claims was presented to the council for February:

AG SOURCE	Analysis	783.50
ALLIANT ENERGY	Monthly Service	6,765.31
AMES OUTDOOR SUPPLY	Broadcast Spreader, Repair	273.98
ANKENY SANITATION	Service-January	6,482.52
ARNOLD MOTOR SUPPLY	Parts	219.47
BIG 8 TYRE CENTER	Tire Repair	39.90
BOLTON & HAY, INC.	Table Dolly	265.89
C.U.T. FIRE FUND	Matching Funds	5,750.00
CAMBRIDGE VOL. FIRE DEPT.	2017 Fire/Rescue Calls	4,275.00
CAPITAL CITY EQUIPMENT	Fuel Cap	6.93
DARLEY FIRE EQUIPMENT	Axe, Freight	218.18
EFTPS	Fed. & FICA W/H	2,723.73
ELECTRONIC ENGINEERING	Pagers (DNR Grant)	4,646.50
E M P	EMS Supplies	69.45
GATEHOUSE MEDIA IOWA	Publishing	198.41
HACH	Testing Supplies	311.97

HAWKINS, INC.	Water Treatment	334.20
HOKEL MACHINE SUPPLY	Parts	5.02
HUXLEY COMMUNICATIONS	Monthly Service	340.59
INTERSTATE POWER SYSTEMS	Truck Repair	1,642.93
IOWA D O T	Signs	206.71
IOWA PRISON INDUSTRIES	Furniture – Library	12,706.10
I P E R S	Retirement	1,571.06
JOHN DEERE FINANCIAL	Supplies	286.75
KEMPKER'S TRUE VALUE	Supplies	201.59
MENARDS	Supplies	362.22
MIDWEST ALARM SERVICES	Service – City Center	752.00
STATE TREASURER	4th Qtr. Sales Tax	2,510.00
STOREY KENWORTHY	Printing Order	522.64
STORY COUNTY TREASURER	Sand/Salt, Delivery	477.23
TOTAL TOOL	Tool	97.20
TRADITIONAL CONCRETE, INC.	Pole Base Covers	660.00
ULINE	Coat Racks, Hangers	355.25
U.S. CELLULAR	Monthly Service	95.72
U.S. POSTMASTER	Billing Postage	140.00
WAGES	Net Wages	7,925.20
WELLMARK BC/BS	Health Premium	3,742.17
TOTAL CLAIMS		$67,965.32

After discussion, a motion by Thom, seconded by Pelz, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. The budget balances report was not available for this meeting.

Reports from standing committees were asked for with the council discussing a potential water leak. Macki stated that he will attend the Library Board next Monday as a representative of the council. He reported that there have been a lot of people using the J.C. park for walking and ice fishing. Thom reported that two engineers have looked at the old City Hall to determine its condition and feasibility to create a wellness center. The council discussed property assessments and the recent meeting of the Story County Economic Development Group with Scott DeYoung. He reported that the county will be offering façade and technical assistance grants again next year. They will not be offering UR grants next year. He indicated that the next meeting of the SCEDG will be April 26th in Cambridge. The clerk reported that the following salaries for city employees had been reported to the IRS on W-2's: Scott DeYoung, 1,500.00; Donald Erickson, $20,593.77;

Dale Hennick, $54,391.67; Ruth Purvis, $2,064.76; Debra Thompson, $39,651.90; and Janet Thorson, $9,490.12.

The first item under old business concerned the Cambridge City Center. The clerk submitted Change Order #7 for Koester Constuction for miscellaneous items that would add $1,253.00 to the contract price. After reviewing the change order, a motion by Thom, seconded by Macki, to approve the change order. Roll Call: All Ayes. The council reviewed three proposals for cleaning of the city center. A motion by Macki, seconded by Thom, to hire Molly Maids to clean the facility bi-weekly at a cost of $80.00 per hour. Roll Call: All Ayes. The clerk presented a request from Mary Wilkins, ISU Extension and Outreach, to waive the community center rental fee for an event she is coordinating on March 9th. The event is a new youth program called "On Their Own and Okay". The program will teach children in grades 4-6 how to be safe at home on their own for a short time, like after school. After discussion, the council approved the request. Scott DeYoung, on behalf of the American Legion, also requested a waiver of the rental fee for the legion's annual fish fry on April 6th. The council approved his request.

The next item concerned the budget for the city for FY18/19. The council reviewed preliminary budget figures based on the work done during the budget work session last month, and asked the clerk to proceed with scheduling the required public hearing.

The last item under old business concerned the March 2018 draft of the Story County Capital Improvements Plan for FY19-23. The Board of Supervisors is currently taking comments and feedback from the public about the plan.

The first item under new business were applications for renewal of their liquor licenses from Cambridge Country Store. After discussion, a motion by Macki, seconded by McBreen, to approve the license renewals. Roll Call: All Ayes.

The last item under new business was the contract for law enforcement services from the City of Huxley for FY19. Contract cost of $47,817.14. After discussion, a motion by Thom, seconded by Macki, to approve the contract. Roll Call: All Ayes.

Mayor/Council comments were asked for with Mayor Kovarik reporting that he had sent a letter of support to the Story County Conservation Board for their HOI nature trail project. The council also discussed the installation of solar panels at the Cambridge Apartments, the crossing guard at the elementary school, and the construction of a new playground at the elementary school this summer.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:17 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, March 5, 2018

The Cambridge City Council met in regular session on Monday, March 5, 2018, at 7:00 p.m. at City Hall with the following council members present: Todd, McBreen, Macki, Thom, Mayor Kovarik. Absent: Pelz. Visitors: Dale Hennick, Dan Price, Steve Van Dyke, Travis Rhiner.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the February 5th meeting. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dan Price, The Tattered Toad, addressing the council. He expressed interest in applying for a county Façade Grant to help with repairs to the north wall of his building. Mayor Kovarik will work with him on this. He also discussed the bar's plans for Fireman's Days and the American Legion Fish Fry. He will be hiring a band for the Saturday night of Fireman's Days and asked for council approval to use the community center courtyard for the event and to move it inside if it rains. The council approved the request. Fire Chief Travis Rhiner confirmed that Fireman's Days will be held June 8-10, and that the planning committee will be meeting soon. Mr. Price indicated that he had been asked to provide alcoholic beverages for the Legion's fish fry that will be held at the community center this year, and discussed with the council the rules related to alcohol in the community center. He also discussed concerns about speeding on Water Street.

Fire Chief Rhiner addressed the council to ask if they would consider sponsoring fireworks for Fireman's Days this year, in addition to the portable restrooms and garbage carts. He also discussed the purchase of an attack truck for the department, and asked if the council would be having a clean up day this year. After discussion, Todd volunteered to look into the costs of the clean up day.

Steve Van Dyke, Fox Engineering, addressed the council concerning the city's sanitary sewer system update. He indicated that the next step was to conduct an antidegradation analysis and flood study. He submitted an agreement for engineering services to conduct the studies at an estimated cost of $46,000.00. He also discussed plans for financing the project. A motion by Thom, seconded by Todd, to approve the agreement to conduct the analysis and study. Roll Call: All Ayes.

Following is a summary of receipts for February: General Fund, $9,606.75; TIF Fund, $847.83; Road Use Tax, $11,626.37; Debt Service, $40.62; C.U.T. Fire Fund, $1.46; Garbage Utility, $6,658.17; Water Utility, $12,089.46; Sewer Utility, $6,772.99. Total Receipts: $47,643.65.

Following is a summary of disbursements for February: General Fund, $35,794.27; TIF Fund, $0.00; Road Use Tax, $1,788.85; C.U.T. Fire Fund, $10,975.37; Garbage Utility, $6,482.52; Water Utility, $2,854.06; Sewer Utility, $1,821.83. Total Disbursements: $59,716.90.

The following list of claims was presented to the council for March:

AG SOURCE	Analysis	636.50
ALLIANT ENERGY	Monthly Service	5,967.00
AMES OUTDOOR SUPPLY	Parts	66.92
ANKENY SANITATION	Service-February	6,392.52
BALLARD DOLLARS FOR SCHOLARS	Scholarship	400.00
CLERK OF DISTRICT COURT	Fees & Costs	85.00
EFTPS	Fed. & FICA W/H	2,659.11
E M P	EMS Supplies	188.74
FOX ENGINEERING	Fees	4,618.00
GATEHOUSE MEDIA IOWA	Publishing	436.85
HAWKINS, INC.	Water Treatment	286.00
HEARTLAND CO-OP	Fuel	2,067.86
HUXLEY COMMUNICATIONS	Monthly Service	431.68
INTERSTATE BATTERIES OF UPPER IOWA	Supplies	243.85
I P E R S	Retirement	1,576.94
JOHN DEERE FINANCIAL	Supplies	69.94
MAIN STREET DESIGNS	LED Bulbs	192.11
MARY GREELEY MEDICAL CENTER	Certification Update	200.00
MENARDS	Supplies	583.78
MOMAR	Ice Melt	758.55
NATIONWIDE	Surety Bond	443.00
O'HALLORAN INTERNATIONAL	Alternator	366.70
THOMPSON, DEBRA	Reimb. For Supplies	31.99
TOYNE	Truck Repair	930.00
ULINE	Parking Stop, Key Cabinet	176.87
U.S. CELLULAR	Monthly Service	95.72
U.S. POSTMASTER	Billing Postage	140.00
USA BLUE BOOK	Adapter	61.74
WAGES	Net Wages	7,757.36
WELLMARK BC/BS	Health Premiums	3,742.17
TOTAL CLAIMS		$41,606.90

After discussion, a motion by Thom, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Dale Hennick reporting that the potential water leak turned out to be a broken tile. Todd reported that the additional book shelves, kid table and chairs, and conference table and chairs had been ordered from Iowa Prison Industries at a total cost of $6,138.55. Thom reported that Colton Taylor from Koester Construction would be evaluating the old City Hall and preparing a report for the council with remodel versus reconstruction options.

The first item under old business concerned the Cambridge City Center. Todd discussed options from Iowa Prison Industries for a new council table. After reviewing the options, a motion by Macki, seconded by McBreen, to order the Eldora table at a cost of $2,085.00. Roll Call: All Ayes. The clerk submitted quotes for two inspection agreements from Iowa Fire Equipment Co. for required annual inspection of the fire sprinkler system and the backflow prevention device. After discussion, a motion by Thom, seconded by Macki, to accept the agreement for the annual inspection of the wet-pipe sprinkler system in the City Center at a cost of $129.00 plus mileage, and to reject the agreement for the annual inspection of the backflow prevention device. Roll Call: All Ayes.

The next item concerned the budget for the city for FY18/19. The council scheduled the public hearing to consider the proposed budget for FY2019 for Monday, March 12, 2018, at 7:00 p.m. at City Hall.

The last item under old business concerned the property transfer for Dana Accola and Larry Purvis. No new progress was reported for this matter.

The first item under new business was an invitation to an Iowa DOT public information meeting on March 20 from 5-6:30 p.m. at the Ballard High School. Proposed improvements to I-35 between Ankeny and Ames will be displayed and discussed.

The next item was a letter from Leanne Harter, County Outreach and Special Projects Manager, announcing that the Board of Supervisors had approved continuing the Technical Assistance to Communities Program for FY2018. After discussion, Thom volunteered to look into applying for one of the grants to update the city's code. The council also received notices from Story County Planning and Development concerning property issues. The first was a notice for the council's information and comment for a Conditional Use Permit modification for Center Grove Orchard to host a Kids Farm Camp. The second were requests for council action concerning two proposed subdivisions within the city's 2-mile radius. After discussion, the council agreed to waive their right to review the subdivision requests.

The next item concerned the use of the old ball diamond on E. 4th Street. After discussion concerning recouping the costs for groups and organizations to use the property for their events, the council decided to charge a rental fee of $200.00 per weekend.

The last item under new business was a request from a Ballard High School student to raise a few chickens within the city limits as a FFA project. After discussion, Macki volunteered to contact the student for more information about the project. The council tabled the matter until the next regular meeting.

Resolution No. 18-05, "Resolution Waiving Right of Review for a Subdivision", was presented to the council. A motion by Macki, seconded by McBreen, was made to waive the right of review for the Wierson Ridgewood Lane Residential Parcel Subdivision. Roll Call: Ayes: Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-06, "Resolution Waiving Right of Review for a Subdivision", was presented to the council. A motion by Thom, seconded by Todd, was made to waive the right of review for the Kalsem Family Subdivision. Roll Call: Ayes: Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing scheduling an appliance/scrap metal event this summer. Mayor Kovarik reported that he was working with Story County Emergency Management on an update to the county-wide hazard mitigation plan, which includes a survey for the public.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:40 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, April 2, 2018

The Cambridge City Council met in regular session on Monday, April 2, 2018, at 7:00 p.m. at City Hall with the following council members present: Mayor Kovarik, McBreen, Macki, Todd, Thom. Absent: Pelz. Visitors: Anna Russell, Deb Russell, Dan Price, Dale Hennick, Crystal Hughes, Donna Cowman, Wendy Dubberke.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the March 5th and 12th meetings. A motion by Thom, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dan Price, Tattered Toad, discussing his county façade grant, plans for Firemen's Days, and plans to add a concrete slab and eventually an outdoor kitchen behind the bar.

Anna Russell, 217 S. Sycamore Street and a Ballard FFA student, addressed the council with a proposal to raise a few chickens at her home as an FFA Supervised Agricultural Experience (SAE) Project. She discussed with the council her goals and plans as an FFA student, and how this project to raise 2-5 chickens would help her to achieve those goals. She answered the council's questions. The council indicated they would continue discussion on her project request under old business.

Wendy Dubberke, Donna Cowman, and Crystal Hughes, representing the board for the Cambridge Library, addressed the council concerning the hiring of a new library director. They informed the council that the current director was intending to retire at the end of the year. After discussion about the requirements they would have for a new director and the state library requirements for accreditation, Mayor Kovarik asked the board to work on creating a job description for the position, and to contact similar sized libraries in the area regarding salary ranges.

Following is a summary of receipts for March: General Fund, $12,497.62; TIF Fund, $7,095.91; Road Use Tax, $7,365.06; Debt Service, $434.80; C.U.T. Fire Fund, $.93; Garbage Utility, $6,519.87; Water Utility, $10,265.57; Sewer Utility, $6,424.35. Total Receipts: $50,604.11.

Following is a summary of disbursements for March: General Fund, $20,447.10; TIF Fund, $14,981.00; Road Use Tax, $3,786.15; C.U.T. Fire Fund, $2,966.19; Garbage Utility, $6,392.52; Water Utility, $1,873.67; Sewer Utility, $6,028.85. Total Disbursements: $56,475.48.

The following list of claims was presented to the council for April:

AG SOURCE	Analysis	636.50

ALLIANT ENERGY	Monthly Service	5,181.22
AMES OUTDOOR SUPPLY	Blades	348.68
ANKENY SANITATION	Service-March	6,332.52
ARNOLD MOTOR SUPPLY	Parts	123.83
CAPITAL CITY EQUIPMENT	Parts	180.35
CITY OF HUXLEY	¼ Police Contract	11,525.10
CRAVENS, MICHAEL	Refund-Comm. Center Fee	100.00
DOOR & FENCE STORE	Replace Hinge, Service	130.75
EFTPS	Fed. & FICA W/H	2,521.05
FOX ENGINEERING	Fees	2,217.79
GATEHOUSE MEDIA IOWA	Publishing	267.14
HAWKINS, INC.	Water Treatment	310.60
HUXLEY COMMUNICATIONS	Monthly Service	441.00
IOWA ONE CALL	Service	19.90
IOWA PRISON INDUSTRIES	Furniture-Library	3,027.00
I P E R S	Retirement	1,553.77
ISU TREASURER	Training Materials, Certification	825.80
KEMPKER'S TRUE VALUE	Supplies	71.63
MENARDS	Supplies	443.82
MOHLER, MEGAN	Utility Deposit Refund	100.00
MOLLY MAID OF ANKENY	Cleaning Services	762.66
MOMAR	Weed Killer	621.95
SIGN PRO	Lettering	90.00
TOTAL TOOL	Trimmer	199.00
TRI AIR TESTING	SCBA Service	191.40
ULINE	Janitor Cart, Smoker's Receptable	393.31
U.S. CELLULAR	Monthly Service	95.72
U.S. POSTMASTER	Billing Postage	140.00
J. VON GUTENBOSEN CORP.	Roof Repairs-119 Water	14,981.00
WAGES	Net Wages	7,764.80
WELLMARK BC/BS	Health Premium	3,742.17
TOTAL CLAIMS		$65,340.46

After discussion, a motion by Macki, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Dale Hennick submitting an estimate from Precision Underground for the water main extension requested by Dave Kalsem. Thom will meet with Mr. Kalsem to discuss it. Todd reported that she had contacted Ankeny Sanitation concerning a clean up day in Cambridge this

year, and H & W Recycling concerning the appliance/scrap metal event. Ankeny Sanitation suggested that having a dumpster available for a day or weekend would be more cost efficient than curb pick-up. H & W are no longer going to be doing a yearly appliance/scrap metal event in Cambridge due to low volume. They will come next year, and they are doing an event in Huxley this year on April 21st. Todd will contact the City of Huxley and see if there are willing to accept items from Cambridge citizens for their event. The clerk reported that she had received notice that effective July 1st, the garbage rate from Ankeny Sanitation for residential carts will increase from $13.76 to $13.99 per unit per month. After discussion, the council decided not to pass along the increase to our utility customers this year. Public Works Director Hennick presented the estimate from L.L. Pelling for street repairs this year. The total is $37,124.85. After discussion, a motion by Macki, seconded by Thom, to hire L.L. Pelling to perform street repairs this summer. Roll Call: All Ayes. Macki discussed mowing the cemetery, pursuing easement talks with property owners to construct a walking trail from the pond to the elementary school, and applying for a REAP grant for the archery range at the old ball diamond. Thom reported that Colton Taylor, Koester Construction, had looked at the old city hall and provided an estimate and scope of work for remodeling of the structure, and for demolition of the structure and building new. With those estimates, Thom will start looking for grants for the project.

The first item under old business concerned the Cambridge City Center. The clerk submitted Pay Request #10 from Koester Construction in the amount of $1,190.35. After discussion, a motion by Thom, seconded by McBreen, to approve the pay request and add it to this month's claims. Roll Call: All Ayes.

The next item concerned the budget for the city for FY18/19. The clerk informed the council that the deadline for amending the budget for the current fiscal year is May 31st. The council will be able to schedule the public hearing at the next regular council meeting.

The next item under old business concerned the Wastewater Treatment System Project. The clerk reported that the Antidegradation Alternatives Analysis for discharge of treated wastewater to the South Skunk River will be published this week and open for public comment for 30 days after that.

The next item concerned the purchase of an attack truck for the volunteer fire department. Mayor Kovarik reported that he had spoken with two local banks about financing of the city's portion of the purchase. He discussed financing approximately $65,000 for a 10-year fixed loan, and both are willing to provide financing. Interest rates vary and will be locked in at the time of purchase.

The next item was the request from Anna Russell to raise chickens within the city limits as an FFA SAE project. After discussion, a motion by Macki, was made to approve the project. Mayor Kovarik asked if there was a second for the motion, and hearing none, the motion failed.

The last item under old business concerned the property transfer for Dana Accola and Larry Purvis. No new progress was reported for this matter.

The first item under new business concerned the hiring of a new Library Director. This item was introduced and discussed earlier in the meeting.

Mayor/Council comments were asked for with the council discussing artwork for the new City Hall, Park Street maintenance, elementary school items, and a request from a property owner to create and rock a driveway to park their camper.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:45 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, May 7, 2018

The Cambridge City Council met in regular session on Monday, May 7, 2018, at 7:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Macki, Todd, Thom, McBreen, Pelz. Absent: None. Visitors: Scott DeYoung, Marty Chitty, Myrna Evans, Donna Cowman, Randy Sharpnack, Carol Sharpnack, Mat Kahler, Brenda Dryer, Mike Miller, Travis Rhiner.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik indicated that the council would take comments from residents that had requested a hearing related to the solid waste and junk vehicle violation notices they had received last month.

Jon Potter, 205 Main Street, addressed the council concerning the camper he has parked on the street. After discussion, he indicated that he would be relocating it to a rock or concrete pad he will create on the north side of his garage.

Mike Miller, 417 Center Street, addressed the council concerning the trailer of junk and the items around his garage. He indicated that the trailer is parked in his driveway, is registered, and has no flat tires. Therefore, he feels it does not violate the code. Due to recent shoulder surgery, he requested an extension of 3 months to remove the items around his garage. The council approved his extension request.

Randy and Carol Sharpnack, 203 – 5th Street, addressed the council concerning the camper and trailer parked in his yard. He indicated that he had received approval from the council in June, 2016, to use the camper as their residence while they were renovating the house on the property. The project has taken longer than anticipated due to the extent of the work required. The farm trailer has been moved from the front of the house. Therefore, he feels that he is not violating the code. The council decided to let the approval from that previous council ride, but Mayor Kovarik will check back with them on their progress in a few months.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the April 2nd meeting. A motion by Macki, seconded by McBreen, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Marty Chitty, Story County Board of Supervisors, and Brenda Dryer, Economic and Development Director for Story County, indicating that they were visiting the council meeting to address any concerns and to answer any questions the council may have related to county operations and economic development.

Mat Kahler, Cambridge/Union Twp. Volunteer Fire Department, addressed the council concerning the purchase of a new attack truck for the department. He reported that the

department, after reviewing several options, have decided to purchase the new attack truck from Feld Fire Equipment at a cost of $123,000.00. Union Township has agreed to share the cost and ownership of the vehicle with the city. After reviewing the truck's specs, a motion by Todd, seconded by Macki, to approve the vehicle purchase. Roll Call: All Ayes. Mayor Kovarik discussed financing options with the council.

Myrna Evans, 415 Main Street, addressed the council concerning junk vehicles and bee hives kept at a residence near her. Mayor Kovarik will contact the property owner concerning the number of hives.

Donna Cowman, Cambridge Library Board, addressed the council concerning the hiring of a new library director. She reported that the State Library had approved their job description. She reviewed the library director salaries they had compiled from local and one similar sized library they had worked with before. The council will review the job description, and the Mayor offered assistance in writing a job notice if needed.

Following is a summary of receipts for April: General Fund, $57,325.99; TIF Fund, $102,542.11; Road Use Tax, $4,021.98; Debt Service, $6,955.10; C.U.T. Fire Fund, $.69; Garbage Utility, $7,029.59; Water Utility, $10,112.80; Sewer Utility, $7,498.59. Total Receipts: $195,486.85.

Following is a summary of disbursements for April: General Fund, $28,597.17; TIF Fund, $1,190.35; Road Use Tax, $10,716.50; C.U.T. Fire Fund, $277.06; Garbage Utility, $6,556.98; Water Utility, $4,654.03; Sewer Utility, $3,821.66. Total Disbursements: $55,813.75.

The following list of claims was presented to the council for May:

AG SOURCE	Analysis	655.00
ALLIANT ENERGY	Monthly Service	5,090.99
AMES OUTDOOR SUPPLY	Chains	27.90
ANKENY SANITATION	Service-April	6,497.52
AWWA-IOWA SECTION	Course Fees	440.00
BIG 8 TYRE CENTER	Tires, Install	554.92
BROWN SUPPLY CO.	Curb Box	60.00
EFTPS	Fed. & FICA W/H	2,482.73
FEH DESIGN	Fees	2,366.70
FIDELITY BANK	Returned Check & Fee	105.00
FOX ENGINEERING	Fees	3,635.79
GATEHOUSE MEDIA IOWA	Publishing	209.85
HAWKINS INC.	Water Treatment	1,781.29
HUXLEY COMMUNICATIONS	Monthly Service	431.21
INTERSTATE BATTERIES OF	Batteries	320.06

UPPER IOWA		
IOWA PRISON INDUSTRIES	Furniture-Library	2,982.55
I P E R S	Retirement	1,527.94
ISU TREASURER	Registration Fees	220.00
JOHN DEERE FINANCIAL	Supplies	174.30
KEMPKER'S TRUE VALUE	Supplies	196.18
LL PELLING CO.	Patching Mix, Delivery	1,651.20
MAIN STREET DESIGNS	Pole Decoration	759.56
MARC	Chemical	93.54
MENARDS	Supplies	526.06
MOLLY MAID OF ANKENY	Cleaning Services	480.00
MOMAR	Registration Fee	30.00
PETTY CASH	Reimb. For Postage & Supplies	72.33
ROUT, DARRELL	Stump Grinding	470.00
STAPLES	Office, Comm. Center Supplies	408.31
STATE TREASURER	1st Qtr. State W/H	1,172.00
STATE TREASURER	1st Qtr. Sales Tax	2,494.00
U.S. CELLULAR	Monthly Service	95.55
U.S. POSTMASTER	Billing Postage	105.00
U.S. POSTMASTER	Certified Letters	167.40
WAGES	Net Wages	7,902.23
WELLMARK BC/BS	Health Premium	3,742.17
TOTAL CLAIMS		$49,928.38

After discussion, a motion by Thom, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing whether to hold a clean-up event. After discussion and reviewing the costs, the council decided not to hold an event. Todd initiated a discussion concerning vehicles parked on the street, and the code requirement that they be moved every 30 days. The council discussed the nuisance abatement process, and a suggestion that the city attorney be consulted on the matter. Macki discussed with the council his plan to develop a REAP grant application for the archery range this summer. As requested by the Mayor, he also discussed the research he had done related to how area cities are handling the issues of I/I in their communities. Thom discussed the old City Hall project. Scott DeYoung discussed last month's SCEDG meeting, including the update of the county website and the bidding of local sewer update projects. The council also discussed the purchase of furnishings for the City Center courtyard, and the Tattered Toad façade project.

The first item under old business concerned the Cambridge City Center. The clerk submitted Pay Request #11 from Koester Construction in the amount of $84,643.48. After discussion, a motion by Thom, seconded by Macki, to approve the final pay request and add it to this month's claims. Roll Call: All Ayes.

The next item concerned the hiring of a new library director. The council discussed the information presented earlier by Ms. Cowman related to the job notice and salary considerations.

The next item under old business concerned the budget for FY18/19. The council scheduled the public hearing to consider amending the budget for the current fiscal year for Tuesday, May 29, 2018, at 6:00 p.m. at City Hall.

The next item concerned the Wastewater Treatment System Project. The clerk reported that the Antidegradation Alternatives Analysis was currently available for public viewing. The comment period will be open until May 9th.

The first item discussed under new business was the Ballard Dollars for Scholars award ceremony. The clerk reported that the ceremony was held last Monday, and had no information yet on the city's scholarship recipient.

The next item was a request from Story County Planning and Development for council action on a subdivision request in Story County within the 2 mile radius of the city. The property owners, Mark and Erin Thompson, 32364 – 585th Avenue, are proposing to divide the property into two lots. After discussion concerning reviewing each of these requests and the effect it may have on future development of the city, the council decided to waive their right of review for this subdivision proposal.

The last item under new business was a notice from the Iowa League of Cities for their 2018 Small City Workshops. This year's topic is "Strategically Investing in Your Community." Council members interested in attending should contact the clerk.

Resolution No. 18-08, "Resolution Waiving Right of Review for a Subdivision", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the subdivision proposal. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing Firemen Days. A motion by Macki, seconded by McBreen, to provide portable restrooms, garbage carts, and $2,500.00 in fireworks for the event. Roll Call: All Ayes. Other items discussed included painting of the watertower, the convenience store, elementary school issues, patrolling the farm equipment routes, and the retirement of Police Chief Mark Pote on June 1st.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:45 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

SPECIAL COUNCIL MEETING – Tuesday, May 29, 2018

The Cambridge City Council met in special session on Tuesday, May 29, 2018, at 6:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Todd, McBreen, Macki, Pelz, Thom. Absent: None. Visitors: None.

The meeting was called to order by Mayor Kovarik at 6:00 p.m.

Mayor Kovarik opened for public comment the hearing to consider amendment of the current city budget for FY18. No residents were in attendance to comment on the proposed amendment, and no written comments were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Resolution No. 18-09, "Story County Economic Development Group Appointed Representatives for FY18", was presented to the council. A motion by Macki, seconded by Pelz, was made to formally appoint Scott DeYoung and David Thom as the council's representatives to the SCEDG. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-10, "City Budget Amendment and Certification Resolution", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the budget amendments. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

A motion by Macki, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 6:10 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, June 4, 2018

The Cambridge City Council met in regular session on Monday, June 4, 2018, at 7:00 p.m. at City Hall with the following council members present: Macki, Thom, Mayor Kovarik, Todd, McBreen, Pelz. Absent: None. Visitors: Myrna Evans, Linda Longnecker, Crystal Hughes, Derek Capito, Sara Spohnheimer V., Dale Hennick, Scott DeYoung, Steve Van Dyke, Joe Marchesano, Shari Connelly, Gerry Stoll, Lauris Olson, Orrie Peterson.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the May 7th and 29th meetings. A motion by Thom, seconded by Macki, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Crystal Hughes, Cambridge Library Board, discussing the job posting for their new library director.

Shari Connelly, 9034 N.W. 36th Court, Polk City, addressed with council with a request to rent the community center for a non-denomination bible meeting on Sunday evening for 2 hours for 5 weeks. She also asked if the rental fee could be reduced for their non-profit activity. After discussion, the council approved a rental fee of $25.00 per hour for their use on Sunday evenings, beginning June 10.

Myrna Evans, 415 Main Street, addressed the council concerning an update on the bee hive issue. Mayor Kovarik will discuss the matter with the property owner.

Sara Spohnheimer V., representing motolab, addressed the council to request a statement showing that they have fulfilled their commitment for building repairs as part of their contract to purchase the building at 119 Water Street. She also indicated that a letter would be coming to the council concerning roof repairs.

Arlyss Peterson and Jayna Grauerholz, 411 Sycamore Street, addressed the council with a request to purchase the alley adjoining the property. Mayor Kovarik will look into the process to acquire the alley and determine if it would be in the city's best interest to proceed.

Steve Van Dyke, Fox Engineering, addressed the council concerning the Wastewater Treatment System Project. He presented the completed facility plan that addresses the issues with the city's current aerated lagoon system in order to meet new IDNR requirements. He reported that the required flood study is underway and their model is looking feasible, and that the comment period for the antidegradation alternatives analysis is over and no comments have been received to date. He will be meeting with the DNR to review the plans before submitting them. After further discussion, a motion by Macki, seconded by Thom, to approve the facility plan and to authorize Fox Engineering to

submit it to the DNR. Roll Call: All Ayes. Mr. Van Dyke also discussed the schedule for the project, and changes in the process for financing the project from previous similar projects.

Orrie Peterson, 611 Railroad Street, addressed the council concerning maintenance for the street by his home. Mayor Kovarik will look into his request.

Lauris Olson, Story County Board of Supervisors, addressed the council concerning a Housing Pilot Program she is working to put together. The program would use county TIF funds to award grants to increase housing stock for low income persons in the county. She will be working to contact all of the communities and stakeholders this summer that would be impacted by the program. She is looking for feedback on the proposed program and will check back with the council in August for that.

Following is a summary of receipts for May: General Fund, $14,525.35; TIF Fund, $12,777.86; Road Use Tax, $9,933.50; Economic Development Fund, $2,658.16; Debt Service, $871.96; C.U.T. Fire Fund, $.67; Garbage Utility, $8,318.14; Water Utility, $12,507.39; Sewer Utility, $9,236.18. Total Receipts: $70,829.21.

Following is a summary of disbursements for May: General Fund, $14,323.88; TIF Fund, $87,010.18; Road Use Tax, $12,142.97; C.U.T. Fire Fund, $625.72; Garbage Utility, $6,497.52; Water Utility, $3,533.10; Sewer Utility, $5,050.13. Total Disbursements: $129,183.50.

The following list of claims was presented to the council for June:

AG SOURCE	Analysis	819.00
ALLIANT ENERGY	Monthly Service	3,844.07
AMES OUTDOOR SUPPLY	Belts	203.01
ANKENY SANITATION	Service-May	6,377.52
ARNOLD MOTOR SUPPLY	Parts	25.02
CEDAR RAPIDS BANK & TRUST	City Center Payment	162,175.00
EFTPS	Fed. & FICA W/H	2,537.33
GATEHOUSE MEDIA IOWA	Publishing	25.39
HAWKINS, INC.	Water Treatment	528.54
HUXLEY COMMUNICATIONS	Monthly Service	434.38
IOWA FINANCE AUTHORITY	Water/Sewer Bond Payments	108,966.25
I P E R S	Retirement	1,551.23
JOHN DEERE FINANCIAL	Supplies	211.94
KEMPKER'S TRUE VALUE	Supplies	85.92
MENARDS	Supplies	76.76
MOLLY MAID OF ANKENY	Cleaning Services	720.00
72 DEGREES HEATING &	Service Call	112.00

COOLING		
STORY COUNTY ANIMAL CONTROL	Rescue Services	231.00
STORY COUNTY MEDICAL CENTER	Fees (C. Golly)	107.00
U.S. CELLULAR	Monthly Service	95.55
U.S. POSTMASTER	Billing Postage	140.00
WAGES	Net Wages	8,005.12
WELLMARK BC/BS	Health Premiums	3,742.17
TOTAL CLAIMS		$301,014.20

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. The budget balances report for May was not available for this meeting.

Reports from standing committees were asked for with the council discussing the estimate for new water line requested by David Kalsem. Todd discussed the next step in the process for abating nuisance solid waste and junk vehicle complaints. She will work with the police officer assigned to this to issue citations and process new notices. The council discussed with Interim Police Chief Stoll and Officer Marchesano the issue of heavy gravel trucks traveling through the city from Ames to Altoona. They discussed vehicle weight enforcement and the potential for damage to the city's streets and utilities. Macki reported that the cemetery looked good for Memorial Day. He indicated that he will be working this summer on park projects, including a REAP grant for the pond and the archery range. Scott DeYoung addressed the council on behalf of the American Legion. He reported that at their May meeting, they had voted to turn the Legion building and the Library over to the city for economic development. They would require space to hold their meetings and to store the guns they use for parades and funerals. They will be auctioning off the building contents at a future date, and will work with the mayor and city attorney on the paperwork for the property sale.

The first item under old business concerned the Cambridge City Center. McBreen asked if the council should consider advertising the rental rates for the community center in the Tri-County Times and Ames Tribune. After discussion, McBreen will write a draft advertisement for the city's website as an initial step to promote the availability of the space.

The next item concerned the hiring of a new library director. The clerk reported that a job posting has been completed and will be run in the local newspapers and state library site.

The last item under old business concerned the purchase of the new fire truck. The mayor indicated that we still needed a copy of the purchase order to begin the process of financing the city's share of the vehicle.

The first item under new business concerned the issuing of a cigarette permit for the Tattered Toad. After discussion, a motion by Macki, seconded by Thom, to approve the application for a cigarette permit pending receipt of the completed paperwork and fee. Roll Call: All Ayes.

The last item under new business concerned renewal of the city's general and liability insurance with I.C.A.P. for FY19. After reviewing the renewal proposal, a motion by Thom, seconded by McBreen, to approve the renewal at a cost of $11,006.00. Roll Call: All Ayes.

Mayor/Council comments were asked for with Macki discussing the end of the elementary school year and the construction of a new playground. The council also discussed the construction in the Industrial Park, uninhabitable residences, and Fireman's Days.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:15 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, July 2, 2018

The Cambridge City Council met in regular session on Monday, July 2, 2018, at 7:00 p.m. at City Hall with the following council members present: McBreen, Mayor Kovarik, Thom, Todd, Macki, Pelz. Absent: None. Visitors: Jackie Gloede, Dale Hennick, Greg Black, Dave Hilgenberg.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the June 4th meeting. A motion by Macki, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Dave Hilgenberg, 402 S. Vine Street, addressed the council concerning the drain tile that runs across his property. He asked about the engineering study and report from the 2010 storm drain project and the possibility of extending the storm drain to the east and south. He also discussed replacing the stop sign at Center and Race Streets. He feels it would be safer for people using the bike trail.

Greg Black, owner of the rental property at 313 Sycamore Street, addressed the council with a proposal to place vending machines in Cambridge. He currently operates the machines at the Collins Snack Shack and would like to expand to other cities that have limited or no places for residents and visitors to buy drinks and snacks. After discussion about possible locations and maintenance issues, the council agreed to continue discussions on this project. McBreen will be his contact going forward.

Larry Purvis, 300 S. Race Street, addressed the council concerning water on his property from recent heavy rains. He also complained about the condition of his neighbor's property.

Officer Jackie Gloede, Huxley Police Department, informed the council that the bike trail between Huxley and Cambridge was going to be closed for repairs.

Following is a summary of receipts and budget transfers for June: General Fund, $58,026.38; TIF Fund, $165,981.78; Road Use Tax, $8,127.00; Debt Service, $145.47; C.U.T. Fire Fund, $.58; Library Fund, $17,939.44; Garbage Utility, $6,477.98; Water Utility, $20,400.05; Sewer Utility, $40,755.36. Total Receipts: $317,854.04.

Following is a summary of disbursements and budget transfers for June: General Fund, $178,935.80; TIF Fund, $180,235.00; Road Use Tax, $7,154.01; Debt Service, $15,382.50; C.U.T. Fire Fund, $2,799.80; Library Fund, $11,056.27; Garbage Utility, $26,377.52; Water Utility, $54,364.47; Sewer Utility, $27,187.00; Sewer Utility Capital Improvements Fund, $20,000.00. Total Disbursements: $523,492.37.

The following list of claims was presented to the council for July:

AG SOURCE	Analysis	626.00
ALLIANT ENERGY	Monthly Service	4,268.08
AMES OUTDOOR SUPPLY	Bars	71.90
ANKENY SANITATION	Service-June	6,690.22
ARNOLD MOTOR SUPPLY	Parts	10.39
BALLARD COMM. SCHOOL	½ Crossing Guard Expense	3,423.19
C.U.T. FIRE FUND	Matching Funds	6,250.00
CITY OF AMES	½ Solid Waste Contract	3,762.85
CITY OF HUXLEY	¼ Police Contract	11,954.29
CLERK OF DISTRICT COURT	Fees & Costs	85.00
DSLP ENTERPRISES	Façade Grant-City/County Match	2,340.00
EFTPS	Fed. & FICA W/H	2,571.83
ELECTRONIC ENGINEERING	Tower Fees	2,035.80
FELD FIRE	Wildland Gear (DNR Grant)	2,580.73
FOX ENGINEERING	Fees	10,430.40
GATEHOUSE MEDIA IOWA	Publishing	420.90
HAWKINS INC.	Water Treatment	572.53
HEARTLAND CO-OP	Fuel, Oil	1,413.08
HUXLEY COMMUNICATIONS	Monthly Service	443.27
IOWA D N R	Annual Water Supply Fee	94.98
IOWA D O T	Steel	24.02
I P E R S	Retirement	1,586.08
IOWA PUMP WORKS	Float	32.00
IOWA LEAGUE OF CITIES	Annual Dues	738.00
JOHN DEERE FINANCIAL	Supplies	365.38
KEMPKER'S TRUE VALUE	Supplies	159.80
MARC	Chemical	84.10
MENARDS	Supplies	271.18
MOODY ELECTRIC INC.	Repair Lift Station	842.14
U.S. CELLULAR	Monthly Service, Phone	166.79
U.S. POSTMASTER	Billing Postage	140.00
UPBEAT	Benches, Can	2,251.12
VAN WALL	Parts	122.40
WAGES	Net Wages	7,731.40
WELLMARK BC/BS	Health Premiums	3,742.17
TOTAL CLAIMS		$78,267.52

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. The clerk reported that the financial

reports were only drafts and would be updated to reflect library revenues and expenditures and proposed budget transfers.

Reports from standing committees were asked for with the council discussing the process for handling non-complaint solid waste and junk vehicle notices. The council also discussed heavy truck traffic in the city, and repairs to Railroad Street and 5th & Park Streets. Mayor Kovarik reported that he had written a letter in support of the Story County Conservation Board's application for a grant from the State Recreational Trails Program to pave a portion of the Heart of Iowa Nature Trail. Mayor Kovarik reported that he had spoken with J. Von Gutenbosen, 119 Water Street, concerning their request for additional funds for roof repairs. The city's contract included funds for replacing of the gutter and downspouts. There is additional work that needs to be done on the west edge of the roof before that can happen that they would like the city to pay for. After further discussion, a motion by Thom, seconded by Macki, to approve an additional $2,500.00 to J. Von Gutenbosen for roof repairs to be paid upon receipt of paid invoices when the work is completed. Roll Call: All Ayes.

The first item under old business concerned the Cambridge City Center. The council discussed hiring someone to do additional cleaning and monitoring for community center rentals. Todd will coordinate soliciting proposals from individuals that had expressed an interest in doing the work.

The next item concerned the hiring of a new library director. The clerk reported that the ad for the position is currently running in the Tri-County Times. A deadline of July 13th has been set for taking applications.

The next item under old business concerned the Wastewater Treatment System Project. The clerk reported that the facility plan and accompanying materials have been submitted to the DNR for their review.

The next item concerned the purchase of the new fire truck. The mayor reported that we are still waiting for a copy of the purchase order to finalize the financing for the truck.

The last item under old business concerned code requirements for legalizing fireworks in the city. Complaints about fireworks in the city were received following the first year of state legalized fireworks. Huxley P.D. would like the council to consider formally amending the city's code to reflect the council's wishes concerning fireworks. After discussion, the council decided to amend the code to follow state code on this matter. The clerk will submit a request to Iowa Codification for the update ordinance.

The first item under new business concerned the proposed acquisition of the American Legion/Library buildings for economic development purposes. After discussion, a motion by Macki, seconded by McBreen, to accept the property and proceed with the acquisition process. Roll Call: All Ayes.

The clerk submitted the FY19 contract for animal rescue services from Story County Animal Control. After review, a motion by Macki, seconded by Todd, to approve the contract. Roll Call: All Ayes.

Mayor Kovarik announced that the Story County Community Foundation's major grant of $25,000.00 was now open for qualified applicants. The intent to apply is due by Tuesday, July 31, 2018.

The last item under new business was notice from the Iowa League of Cities that their annual conference would be held September 12-14. They are also sponsoring an effort to assist cities and counties in celebrating 50 years of municipal home rule by issuing a proclamation. After discussion, the council agreed to participate and the Mayor will issue the proclamation at the August regular council meeting.

Resolution No. 18-11, "A Resolution Setting the Salaries for Employees of the City for the Year 2018/19", was presented to the council. A motion by Thom, seconded by Macki, was made to approve the salaries as set during council budget work sessions. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-12, "Appropriation Transfer Between Activities Within Programs", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the amendments to the current year budget. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-13, "Administrative Budgetary Transfers", was presented to the council. A motion by Macki, seconded by Thom, was made to approve the budget amendment and treasurer's report transfers for the current year budget. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing disaster plans for the city, and the 2019 update of the Story County Hazard Mitigation Plan.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:06 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, August 6, 2018

The Cambridge City Council met in regular session on Monday, August 6, 2018, at 7:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Macki, Todd, Pelz. Absent: McBreen, Thom. Visitors: Mat Kahler, Scott DeYoung, Dale Hennick, Crystal Hughes, Wendy Dubberke, Mike Miller, Bobbie Miller, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider the acquisition of the American Legion property, 222 Water Street, for economic development purposes. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Macki, seconded by Pelz, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the July 2nd meeting. A motion by Pelz, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Acting Fire Chief Mat Kahler discussing with the council the process for making equipment repairs, and for billing for calls on the interstate.

Mike Miller, 417 Center Street, addressed the council to ask for a 2 week extension on his yard clean-up notice. The council approved the extension.

Crystal Hughes and Wendy Dubberke, Cambridge Library Board, addressed the council concerning the hiring of a new library director. They reported that they have conducted two candidate interviews and have one more scheduled. They discussed their ability to negotiate the salary, working hours, and start date for their selected candidate. They will likely be ready to discuss a firm offer for a candidate at the council's September regular meeting.

Following is a summary of receipts for July: General Fund, $11,160.97; TIF Fund, $2,956.40; Road Use Tax, $7,886.92; Debt Service, $176.99; C.U.T. Fire Fund, $12,500.63; Garbage Utility, $6,609.81; Water Utility, $10,803.48; Sewer Utility, $8,051.50. Total Receipts: $60,146.70.

Following is a summary of disbursements for July: General Fund, $42,514.20; Road Use Tax, $3,848.27; Economic Development Fund, $2,251.12; C.U.T. Fire Fund, $5,915.40; Garbage Utility, $6,942.82; Water Utility, $7,496.26; Sewer Utility, $31,133.62. Total Disbursements: $100,101.69.

The following list of claims was presented to the council for August:

AG SOURCE	Analysis	659.50
ALLIANT ENERGY	Monthly Service	5,041.53
AMES OUTDOOR SUPPLY	Parts	101.64
ANKENY SANITATION	Service-July	6,650.97
CAPITAL CITY EQUIPMENT	Post Cover	106.00
CHINERY, COLIN	CPR Course	60.00
CLERK OF DISTRICT COURT	Fees & Costs	85.00
DAKTRONICS	Score Board	3,760.00
EFTPS	Fed. & FICA W/H	2,492.95
FOX ENGINEERING	Fees	4,734.79
GATEHOUSE MEDIA IOWA	Publishing	436.00
HAWKINS INC.	Water Treatment	599.86
THE HEART OF THE GOLDEN CIRCLE	Publication	595.00
HEARTLAND CO-OP	Fuel, Oil	1,345.55
HELLAND TRUCKING	Rock, Delivery	607.21
HUXLEY COMMUNICATIONS	Monthly Service	430.19
I.C.A.P.	FY19 Insurance Renewal	11,005.26
I.M.W.C.A.	FY19 Worker's Comp. Renewal	9,457.00
IOWA D N R	NPDES Annual Fee, Renewal Application	295.00
IOWA ONE CALL	Service	23.40
I P E R S	Retirement	1,615.46
IOWA PRISON INDUSTRIES	Furniture, Table	4,571.00
J&M DISPLAYS	Fireworks	2,500.00
JOHN DEERE FINANCIAL	Hose, Supplies	231.52
KEMPKER'S TRUE VALUE	Supplies	133.68
MENARDS	Supplies	183.64
MOLLY MAID OF ANKENY	Cleaning Services	480.00
MOMAR	Chemical	1,118.06
SCHULING HITCH COMPANY	LED Flood Light	186.82
STATE TREASURER	2nd Qtr. Sales Tax	2,526.00
STATE TREASURER	2nd Qtr. State W/H	1,184.00
STORY CO. ANIMAL CONTROL	Rescue Services	85.80
STORY CO. MEDICAL CENTER	Fees (C. Golly)	329.81
U.S. POSTMASTER	Billing Postage	105.00
USA BLUE BOOK	Supplies	222.08
WAGES	Net Wages	7,935.92
WARG, JAMIE	Utility Deposit, Overpayment Refund	83.80
WELLMARK BC/BS	Health Premiums	3,763.22
TOTAL CLAIMS		$75,742.66

After discussion, a motion by Macki, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Todd reporting that she was working the Huxley P.D. on a new "door knock" system for residents in violation of solid waste and junk vehicle ordinances. The council also discussed illegal dumping in the city. Mayor Kovarik referred discussions on televising of sanitary sewer mains and installation of a storm drain for the lift station to budget workshops. Macki discussed making REAP grant applications for the pond trail and archery projects, and making the pond trail project a priority. Scott DeYoung, Economic Development, discussed with the council potential grant and loan opportunities for the restoration and development of the American Legion property. He has talked with Don Seymour, FEH, about the concept drawing and the possibility of a phased project. He indicated that he would be attending the Story County Economic Development Group meeting in Nevada on August 16th. The clerk reported that she had received notice that the liquor license has been suspended by the State for the Country Store.

The first item under old business concerned the Cambridge City Center. Todd presented two proposals for additional cleaning and monitoring for rentals. The council reviewed both proposals. After discussion, a motion by Macki, seconded by Pelz, to hire Tracy and Heather Roberts to clean the community center at a rate of $25.00/hr. with a minimum of two hours on an as needed basis. Roll Call: All Ayes. Mayor Kovarik reported that Thom had received two estimates for a generator at the city center. This would allow the center to be used as a rally point after a disaster. The council tabled further discussion on this item until the next regular meeting. The clerk presented a request for a reduced rental rate for a wedding. After reviewing the request and discussion centering around the rates of similar venues in the area and setting a precedent, the council denied the request.

The next item concerned the Wastewater Treatment System Project. The clerk reported that the Antidegradation Alternatives Analysis has been approved by the DNR.

The next item under old business concerned the purchase of a new fire truck. The clerk reported that a copy of the purchase order has been received, and the council set a date for the public hearing to consider financing the truck for the September regular council meeting.

Discussion on the following old and new business items was tabled until the September regular council meeting: request to place vending machines in the city, 2018 legislative summary from Iowa Codification, and the proclamation celebrating home rule in Iowa.

The next item under new business was information from the Iowa League of Cities on available programs, including nuisance abatement and grant finding.

The last item under new business was scheduling of the September regular council meeting. Due to the Labor Day Holiday, the meeting was set for Tuesday, September 4, 2018, at 7:00 p.m. at City Hall.

Resolution No. 18-14, "Resolution Authorizing Acquisition of Certain Real Property", was presented to the council. A motion by Todd, seconded by Pelz, was made to approve the acquisition of the American Legion property. Roll Call: Ayes: Macki, Pelz, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with Macki informing the council that school will start on August 23rd and discussing the progress of the construction of the new playground. The council approved the request from the local food pantry to use the city park and electrical connections for a mobile food pantry. The council also discussed illegal parking issues in the city.

A motion by Macki, seconded by Pelz, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:10 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Tuesday, September 4, 2018

The Cambridge City Council met in regular session on Tuesday, September 4, 2018, at 7:00 p.m. at City Hall with the following council members present: Macki, McBreen, Thom, Todd, Pelz, Mayor Kovarik. Absent: None. Visitors: Marty Chitty, Scott DeYoung, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the August 6th meeting. A motion by Macki, seconded by McBreen, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for August: General Fund, $9,062.53; Road Use Tax, $12,504.41; C.U.T. Fire Fund, $3,500.99; Garbage Utility, $7,765.79; Water Utility, $12,603.03; Sewer Utility, $8,720.41. Total Receipts: $54,157.16.

Following is a summary of disbursements for August: General Fund, $18,089.34; Road Use Tax, $1,975.64; C.U.T. Fire Fund, $801.29; Garbage Utility, $6,650.97; Water Utility, $1,842.74; Sewer Utility, $19,946.52. Total Disbursements: $49,306.50.

The following list of claims was presented to the council for September:

AG SOURCE	Analysis	810.50
ALLIANT ENERGY	Monthly Service	4,794.57
AMES OUTDOOR SUPPLY	Belt, Carb., Labor	295.02
ANKENY SANITATION	Service-August	6,449.18
ARNOLD MOTOR SUPPLY	Parts-Brakes	100.10
BROWN SUPPLY	Curb Boxes	208.00
CAPITAL CITY EQUIPMENT	Kubota Repair	1,897.30
EFTPS	Fed. & FICA W/H	2,604.49
FOX ENGINEERING	Fees	942.08
GATEHOUSE MEDIA IOWA	Publishing	225.95
HAWKINS, INC.	Water Treatment	672.35
HENNICK, BRITTANY	Cleaning Comm. Center	120.00
HENNICK, DALE	Overtime	1,825.57
HUXLEY COMMUNICATIONS	Monthly Service	440.15
IOWA D O T	Posts	40.17
I P E R S	Retirement	1,671.89
JOHN DEERE FINANCIAL	Sprayer, Supplies	889.38
KEMPKER'S TRUE VALUE	Supplies	63.24
MARC	Chemical	716.38
MENARDS	Lumber, Supplies	639.88

MOLLY MAID OF ANKENY	Cleaning Services	480.00
MUNICIPAL SUPPLY	Hydrant Extensions, Flags	528.00
RACOM CORPORATION	Battery Cover	10.00
STAPLES	Office, Comm. Center Supplies	119.71
STORY COUNTY TREASURER	Property Taxes	1,104.00
SULT, ANETTE	Damage Deposit Refund	175.00
TOTAL TOOL	Battery Pack, Charger, Wet/Dry Vac, Grinder	651.20
U.S. CELLULAR	Monthly Service	49.75
U.S. POSTMASTER	Billing Postage	105.00
USA BLUE BOOK	Hose, Supplies	507.94
WAGES	Net Wages	8,061.03
WELLMARK BC/BS	Health Premiums	3,742.17
TOTAL CLAIMS		$40,685.50

After discussion, a motion by Thom, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Todd reporting that she was continuing to work with the Huxley P.D. on solid waste and junk vehicle violation notifications. Scott DeYoung, Economic Development, reported that he had attended the SCEDG meeting in Nevada last month. The group will be accepting applications for pool funds at their next meeting, and to let him know if the council has projects they would like to submit.

The first item under old business concerned the Cambridge City Center. Thom reported that he was soliciting a quote from Moody Electric for the purchase and installation of a generator. Scott DeYoung volunteered to prepare an application for a Prairie Meadows grant for the project. McBreen discussed applying for a Story County Community Foundation grant to purchase an AED for the community center. She will coordinate that effort. The council also discussed updating the city's website.

The next item concerned the hiring of a new library director. The council discussed the offer being made by the Library Board, and the process for a candidate background check.

The next item concerned the Wastewater Treatment System Project. The clerk reported that the preliminary site investigation and baffle curtain variance request had been approved by the Iowa DNR. Steve Van Dyke, Fox Engineering, today submitted the IUP (Intended Use Plan) application for SRF funding for the project. The clerk submitted an

engagement letter from Dorsey & Whitney in an amount not to exceed $10,500.00 for bond counsel services for financing of the project. A motion by Thom, seconded by Macki, to approve hiring Dorsey & Whitney to perform bond counsel services. Roll Call: All Ayes.

The next item under old business concerned the purchase of a new fire truck. The clerk reported that due to a scheduling conflict, the public hearing to consider financing of the truck will be set for the October regular council meeting.

The next item concerned the American Legion/Library property. Scott DeYoung reported that he has begun looking at rehab costs and financing options to create commercial and housing spaces in the building. He had intended to submit an application this fall for a USDA grant but there are no funds available at this time, and he will reapply in the spring. Applications for Iowa Economic Development and DNR grants are in process, and he has met with Don Seymour, FEH Design, about preparing a concept and design plan. The clerk submitted an engagement letter from FEH Design in an amount not to exceed $10,500.00 for the concept and design plans. A motion by Macki, seconded by Thom, to approve hiring FEH Design. Roll Call: All Ayes. The council also discussed hiring Ames Environmental to perform asbestos testing on the building.

The next item under old business concerned the request to place vending machines in the city. McBreen reported that she had referred Mr. Black to the owner of the car wash as a potential location for the machines.

The next item concerned the 2018 legislative summary from Iowa Codification. Thom indicated that he would review the state code changes for potential inclusion in the city's code.

The last item under old business was a proclamation by the Mayor celebrating the 50th anniversary of Municipal Home Rule in Iowa.

The first item under new business was a discussion of questions raised by the fire department, including internet speed at the fire station and equipment purchases.

Resolution No. 18-15, "City Street Financial Report", was presented to the council. A motion by Thom, seconded by Todd, was made to approve the report that will be submitted to the Iowa D.O.T. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-16, "Resolution to Fix a Date for a Public Hearing on Proposal to Enter Into a General Obligation Fire Truck Acquisition Loan Agreement and To Borrow Money Thereunder in a Principal Amount Not to Exceed $70,000", was presented to the council. A motion by Todd, seconded by Macki, was made to set the date for the public hearing

for Monday, October 1, 2018, at 7:00 p.m. at City Hall. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-17, "Resolution to Fix a Date for a Public Hearing on Proposal to Enter Into a Sewer Revenue Loan and Disbursement Agreement and To Borrow Money Thereunder in a Principal Amount Not to Exceed $200,000", was presented to the council. A motion by Macki, seconded by McBreen, was made to set the date for the public hearing for Monday, October 1, 2018, at 7:00 p.m. at City Hall. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with upcoming elementary school event dates, property complaints, lift station capacity, Mobile Food Pantry, and city communications discussed.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:05 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, October 1, 2018

The Cambridge City Council met in regular session on Monday, October 1, 2018, at 7:00 p.m. at City Hall with the following council members present: McBreen, Macki, Thom, Todd. Absent: Mayor Kovarik, Pelz. Visitors: Mat Kahler, Joe Marchesano.

The meeting was called to order by Mayor Pro-Tem Thom at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Pro-Tem Thom opened for public comment the hearing to consider a proposal to enter into a General Obligation Acquisition Loan Agreement to purchase a new fire truck for the volunteer fire department. Mayor Pro-Tem Thom stated that the terms of the loan are as follows: principal amount of $61,500 to be repaid over a maximum of ten years beginning June 1, 2019, at an interest rate of 4.25%. No comments were brought forward by residents in attendance, and no written comments were received prior to the hearing. A motion by Macki, seconded by Todd, to close the public hearing. Roll Call: All Ayes.

Mayor Pro-Tem Thom opened for public comment the hearing to consider a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement for an SRF Planning and Design Loan for the city's Wastewater Treatment System Project. Mayor Pro-Tem Thom stated that the terms of the loan are as follows: principal amount not to exceed $200,000 for a period of three years or until it is rolled over into the construction loan for the project. No comments were brought forward by residents in attendance, and no written comments were received prior to the hearing. A motion by Todd, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Pro-Tem Thom asked if there were any additions or corrections to the minutes of the September 4th meeting. A motion by Macki, seconded by McBreen, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Mat Kahler, Fire Chief, addressing the council with a proposal to join the Ames Fire Department in applying for a grant to purchase the new radios that will be required for the county update. He informed the council that if the grant is funded, the cost to purchase 20 handheld radios plus radios for all of the trucks for our department would be $10,250 in matching funds or 10% of the total to purchase on our own. After further discussion, a motion by McBreen, seconded by Macki, to approve joining the grant and authorizing Chief Kahler to make the matching funds commitment on behalf of the council. Roll Call: All Ayes. Chief Kahler also asked for council approval to hire Doris Hackett to prepare and submit the state reports and to submit claims for interstate calls for the department. Compensation for these duties would increase her per call payment from $6 to $10. The council approved the request.

Following is a summary of receipts for September: General Fund, $14,754.91; TIF Fund, $20,604.00; Road Use Tax, $11,998.23; Debt Service, $900.67; C.U.T. Fire Fund, $1.14; Garbage Utility, $6,409.38; Water Utility, $10,310.94; Sewer Utility, $8,160.99. Total Receipts: $73,140.26.

Following is a summary of disbursements for September: General Fund, $9,665.99; Road Use Tax, $2,781.58; C.U.T. Fire Fund, $292.98; Garbage Utility, $6,449.18; Water Utility, $6,717.12; Sewer Utility, $14,810.52. Total Disbursements: $40,718.37.

The following list of claims was presented to the council for October:

AG SOURCE	Analysis	800.00
ALLIANT ENERGY	Monthly Service	5,180.90
AMES OUTDOOR SUPPLY	Blower, Blade, Filters	158.27
ANKENY SANITATION	Service-September	6,404.18
BUD'S AUTO REPAIR	Brake Repair	215.78
CITY OF HUXLEY	Police Contract	11,954.29
EFTPS	Fed. & FICA W/H	3,454.65
FELD FIRE	Service Air Packs	633.00
FOX ENGINEERING	Fees	5,447.75
GATEHOUSE MEDIA IOWA	Publishing	160.46
HUXLEY COMMUNICATIONS	Monthly Service	430.66
IOWA D N R	Annual Water Use Fee	134.00
IOWA ONE CALL	Service	22.50
I P E R S	Retirement	2,110.89
JOHN DEERE FINANCIAL	Supplies	180.91
KEMPKER'S TRUE VALUE	Rental, Supplies	542.92
MANATTS	Concrete	522.00
MENARDS	Lumber, Supplies	617.68
MOLLY MAID OF ANKENY	Cleaning Services	720.00
MUNICIPAL SUPPLY	Supplies	95.60
PREFERRED PEST CONTROL	Termite Inspections	603.69
ULINE	Cones	395.70
U.S. CELLULAR	Monthly Service	72.65
U.S. POSTMASTER	Billing Postage	140.00
WAGES	Net Wages	8,176.95
WELLMARK BC/BS	Health Premium	3,742.17
TOTAL CLAIMS		$52,917.60

After discussion, a motion by Todd, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with water main leaks discussed. Todd reported that she was continuing to work with the Huxley P.D. on solid waste and junk

vehicle violation notifications. The council also discussed amending parking signs at the city park, and dumping and burning laws in the city. Mayor Pro-Tem Thom discussed the preliminary design plan FEH Design had prepared for the remodel of the American Legion property. The plan would create one commercial space and 5 apartments at a cost of $872,000. The council also discussed building maintenance items, like roof repairs and tuckpointing, that could be done while grants and financing for the project are pursued and decrease the overall cost of the project.

The following items under old business were discussed with no action taken by the council: upgrading the city website & communications, hiring a new library director, closing of loans for the wastewater treatment system project and fire truck purchase, and placing of vending machines in the city.

The last item under old business concerned the 2018 legislative summary from Iowa Codification. Mayor Pro-Tem Thom indicated that he had reviewed the three suggested changes and would recommend that the council approve all of them. A motion by Todd, seconded by Macki, to the approve purchasing the three 2018 legislative changes suggested by Iowa Codification at a cost of $700.00. Roll Call: All Ayes.

The first item under new business was an application from the Whimsical Wine Trailer for a liquor license. They will be participating in the vendor fair to be held on Saturday, November 17 at the City Center. After reviewing the application, a motion by McBreen, seconded by Macki, to approve it. Roll Call: All Ayes.

The last item under new business concerned Beggar's Night in Cambridge this year. The council set the date for Wednesday, October 31st from 6-8 p.m.

Resolution No. 18-18, "Resolution Authorizing and Approving a Loan Agreement and Providing for the Issuance of a $61,500 General Obligation Fire Truck Acquisition Note and Providing for the Levy of Taxes to Pay the Same", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the loan agreement. Roll Call: Ayes: Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-19, "Resolution Taking Additional Action with Respect to a Sewer Revenue Loan and Disbursement Agreement and Authorizing, Approving and Securing the Payment of a $200,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the loan agreement. Roll Call: Ayes: Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with none brought forward.

A motion by Todd, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:05 p.m.

Debra L. Thompson, City Clerk

David Thom, Mayor Pro-Tem

REGULAR COUNCIL MEETING – Monday, November 5, 2018

The Cambridge City Council met in regular session on Monday, November 5, 2018, at 7:00 p.m. at City Hall with the following council members present: McBreen, Mayor Kovarik, Todd, Thom, Pelz. Absent: Macki. Visitors: Marcia Kisner, Julie Erickson, JJ Caligiuri, Scott DeYoung, Janet Thorson, Dale Hennick, Ottie Maxey, Bobby Chubbic, Tristan Johnson.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik informed the council that due to a computer breakdown, the minutes and other reports would not be available for this meeting.

Comments from the audience were asked for with Julie Erickson addressing the council concerning having plaques made for the donors to the city center project. She had contacted Cyclone Engraving about creating plaques for the three memorial donors for the library and one for the sponsors of the city center. The total cost for the four plaques will be approximately $340. After discussion, the council approved the expenditure.

Ottie Maxey, Superintendent of Ballard Schools, addressed the council concerning a school bond referendum scheduled for December 11th. The school board is asking for a $19.85 million bond to make improvements to the middle school, elementary school entrances, and the athletic stadium. If approved, the project would begin in the spring of 2019 and be completed in 2021. He indicated that the bond repayment would be 23 years, and the bond will have no impact on the district's tax rate. He then answered questions concerning the project and left the meeting.

Marcia Kisner, Pastor of Nazareth Lutheran Church, addressed the council with a request to hold their play again this year at the City Center. The play will be held March 1-3, 2019, and they will be performing "Arsenic and Old Lace". Proceeds will be used to support church projects. After discussion, the council approved the use of the City Center for the event at no charge.

Janet Thorson, 57561 W. 4th Street, addressed the council with a request to be annexed to the city. The property is located just west of the water tower and was not included in the annexation that was done in 2003. She and her husband would like to sell the west portion of the property for development, and contacted the county about dividing it. The county is not willing to get into it, and suggested they approach the city about annexing and then dividing it that way. After discussion, the council agreed to look into it and will contact the city attorney to begin the process.

Tristan Johnson, 119 S. Race Street, addressed the council with a request to do an Eagle Scout project in the city, potentially planting trees in the city park. He indicated he in the beginning planning stages of the project and wanted to discuss it with the council before

moving forward. The council expressed their support for his project, and congratulated him on reaching this achievement.

JJ Caligiuri, Huxley Police Department, introduced himself to the council as a recent officer hire for the department. He is working with Todd on making contacts and issuing letters and citations related to solid waste and junk vehicle violations.

Following is a summary of receipts for October: General Fund, $115,684.17; TIF Fund, $154,588.68; Road Use Tax, $7,412.78; Debt Service, $7,558.29; C.U.T. Fire Fund, $1.14; Garbage Utility, $7,215.86; Water Utility, $12,667.49; Sewer Utility, $9,030.33. Total Receipts: $314,158.74.

Following is a summary of disbursements for October: General Fund, $19,853.65; Road Use Tax, $1,098.40; C.U.T. Fire Fund, $964.43; Garbage Utility, $6,485.92; Water Utility, $20,605.07; Sewer Utility, $7,412.96. Total Disbursements: $56,420.43.

The following list of claims was presented to the council for November:

AG SOURCE	Analysis	837.50
ALLIANT ENERGY	Monthly Service	3,931.83
AMES OUTDOOR SUPPLY	Pump Repair, Supplies	476.67
ANKENY SANITATION	Service-October	6,434.18
ARNOLD MOTOR SUPPLY	Parts	5.99
EFTPS	Fed. & FICA W/H	2,678.20
FEH DESIGN	Building Design-222 Water	4,447.50
FOX ENGINEERING	Fees	3,157.95
GATEHOUSE MEDIA IOWA	Publishing	50.81
HACH COMPANY	Testing Supplies	280.48
HAWKINS, INC.	Water Treatment	264.00
HOKEL MACHINE SUPPLY	Medical Oxygen	82.29
HUXLEY COMMUNICATIONS	Monthly Service	432.47
INTERSTATE ALL BATTERY CENTER	Supplies	213.38
IOWA DOT	Ice Melt	441.50
I P E R S	Retirement	1,721.62
JOHN DEERE FINANCIAL	Supplies	64.34
KEMPKER'S TRUE VALUE	Supplies	174.80
L.L. PELLING CO.	Street Maintenance	43,137.95
MARC	Chemical	218.36
MENARDS	Supplies	497.90
MOLLY MAID OF ANKENY	Cleaning Services	240.00
REESE ELECTRIC	Motor Repair	184.30
STATE TREASURER	3rd Qtr. Sales/Excise Tax	2,036.00
STATE TREASURER	3rd Qtr. State W/H	1,338.00

STORY COUNTY ANIMAL CONTROL	Rescue Services	63.50
S.C.C.F.	Refund Grant	239.25
U.S. CELLULAR	Monthly Services	72.85
U.S. POSTMASTER	Billing Postage	105.00
VAN WALL EQUIPMENT	Parts	82.97
WAGES	Net Wages	7,814.13
WELLMARK BC/BS	Health Premiums	3,742.17
TOTAL CLAIMS		$85,384.92

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with water main repairs discussed. Todd reported that she was continuing to work with Officer Caligiuri on "knock and advise" calls for solid waste and junk vehicle violations. Thom reported that he and Scott DeYoung had attended the SCEDG meeting last month. They had made an application for, and were granted, $2,500.00 in pool funds to go toward asbestos testing for the legion building. He submitted an estimate from Impact7G of a not to exceed $5,000.00 for the testing. After discussion, a motion by Thom, seconded by Pelz, to hire Impact7G to perform asbestos testing on 222 Water Street. Roll Call: All Ayes. DeYoung reported that he was working with Dustin Ingram, Ames Chamber, to put together a USDA Catalyst Grant in the amount of $100,000 to begin the rehab of the building and converting it to commercial and residential spaces. He will also be applying for county grants to help pay for design and tuckpointing services.

The first item under old business was the Cambridge City Center. The council discussed updating the city website. McBreen informed the council that a Story County Community Foundation grant in the amount of $1,899 has been approved to purchase an AED for the community center. The awards ceremony is Thursday at 8:30 a.m. Mayor Kovarik will be giving a presentation on the impact SCCF grants have had on our community at the ceremony.

Todd reported that Jay Robinson has accepted the position of director of the Cambridge Library. He will be starting December 1st with a salary of $15.00/hour for 20 hours per week. He will be replacing retiring director Janet Thorson. The library board will be hosting a retirement party for Janet in December.

The last item under old business concerned the Wastewater Treatment System Project. The clerk reported that the flood study has been completed and approved by the IDNR. The council discussed the schedule for moving forward with the project.

The first item under new business was an application from the Tattered Toad for renewal of their liquor license. A motion by Thom, seconded by Todd, to approve the license renewal pending receipt of the completed paperwork and fee. Roll Call: All Ayes.

The clerk submitted the 2018 Urban Renewal Report. The report outlines TIF funds received and disbursed according to the city's urban renewal plan, and will be submitted to the state department of management upon it's approval by the council. A motion by Thom, seconded by McBreen, to approve the report. Roll Call: All Ayes.

The last item under new business was the schedule of 2018 budget workshops sponsored by the Iowa League of Cities. Workshop topics this year will be budget form basics and city levy rate analysis. The workshop in our area will be held December 6th in Johnston, and if anyone is interested in going, contact the clerk.

Resolution No. 18-20, "Urban Renewal Area TIF Indebtedness/Increment Tax Reconciliation", was presented to the council. A motion by Thom, seconded by McBreen, was made to approve the distribution of TIF debt for FY20. Roll Call: Ayes: McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 18-21, "Resolution Waiving Right of Review for a Subdivision", was presented to the council. After reviewing the location of the county subdivision, a motion by Todd, seconded by McBreen, was made to approve the waiver by the city. Roll Call: Ayes: McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussion the upcoming delivery of a new fire truck, and applying for a grant for a digital sign.

A motion by Thom, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:03 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

REGULAR COUNCIL MEETING – Monday, December 3, 2018

The Cambridge City Council met in regular session on Monday, December 3, 2018, at 7:00 p.m. at City Hall with the following council members present: Macki, Mayor Kovarik, McBreen, Todd, Pelz. Absent: Thom. Visitors: Marty Chitty, J.J. Caligiuri, Dustin Ingram, Dale Hennick.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the October 1st and November 5th meetings. A motion by Macki, seconded by McBreen, to approve the minutes of the October 1st meeting as written. Roll Call: All Ayes. A motion by Todd, seconded by McBreen, to approve the minutes of the November 5th meeting as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dustin Ingram, Ames Chamber of Commerce, addressing the council concerning two grants the city is applying for related to the development of the former American Legion property. The first is the USDA Rural Economic Development Loan and Grant Program in the amount of $300,000. This application will be submitted by the end of December. The second is the Community Catalyst Building Remediation Program Grant. Mr. Ingram indicated that is working on a pre-application for this state grant in the amount of $100,000 for the city.

Following is a summary of receipts for November: General Fund, $20,495.97; TIF Fund, $12,626.56; Road Use Tax, $9,272.01; Debt Service, $654.91; C.U.T. Fire Fund, $1.02; Garbage Utility, $6,862.95; Water Utility, $10,433.65; Sewer Utility, $8,564.46. Total Receipts: $68,911.53.

Following is a summary of disbursements for November: General Fund, $23,254.77; Road Use Tax, $30,844.90; C.U.T. Fire Fund, $1,822.82; Garbage Utility, $6,434.18; Water Utility, $15,958.10; Sewer Utility, $5,139.39. Total Disbursements: $83,454.16.

The following list of claims was presented to the council for December:

AG SOURCE	Analysis	778.00
ALLIANT ENERGY	Monthly Service	4,222.95
AMES OUTDOOR POWER	Carb Kit	66.27
ANKENY SANITATION	Service-November	6,344.18
CAPITAL CITY EQUIPMENT	Cutting Edge	562.69
CEDAR RAPIDS BANK & TRUST	TIF Bond-Interest	17,065.75
CITY OF AMES	Solid Waste Contract	3,762.85
DATA TECHNOLOGIES	Annual License, Support Fees	1,991.79
DORSEY & WHITNEY LLP	Bond Services	6,000.00
EFTPS	Fed. & FICA W/H	2,521.83

FOX ENGINEERING	Fees	4,985.05
HACH COMPANY	Testing Supplies	68.53
HAWKINS INC.	Water Treatment	1,086.98
HUXLEY COMMUNICATIONS	Monthly Service	432.11
IDALS	Pesticide License Fee	15.00
IOWA DOT	Shelf Units	160.00
IOWA FINANCE AUTHORITY	Water/Sewer Bonds-Interest	7,450.00
IOWA ONE CALL	Service	22.70
I P E R S	Retirement	1,628.04
IOWA RURAL WATER ASSN.	Annual Dues	225.00
JOHN DEERE FINANCIAL	Supplies	86.01
KEMPKER'S TRUE VALUE	Supplies	142.39
KOVARIK, STEVEN	Net Salary-Mayor	1,385.25
MACKI, MICHAEL	Salary-Council	390.00
MCBREEN, BARB	Salary-Council	390.00
MENARDS	Supplies	287.61
MOECKLY FABRICATIONS CO.	Hose Bed Covers	1,410.00
MOLLY MAID OF ANKENY	Cleaning Services	720.00
PELZ, ZACHARY	Salary-Council	300.00
ROBERT, HEATHER	Clean Comm. Center	100.00
72 DEGREES	Repair Dehumidifier	385.00
STAPLES	Office, Comm. Center Supplies	280.53
STORY COUNTY MEDICAL CENTER	Fees-C. Golly	69.78
THOM, DAVID	Salary-Council	330.00
TODD, TRICIA	Salary-Council	390.00
U.S. CELLULAR	Monthly Service	72.85
U.S. POSTAL SERVICE	Printed Envelopes	577.25
U.S. POSTMASTER	Billing Postage	140.00
VAN WALL EQUIPMENT	Parts	83.00
WAGES	Net Wages	6,590.56
WELLMARK BC/BS	Health Premiums	3,742.17
TOTAL CLAIMS		$77,262.12

After discussion, a motion by Todd, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Macki discussing the archery project for the old ball diamond, and the second phase of the pond project. A motion by Macki, seconded by Pelz, to approve the letter of intent to apply for the State of Iowa

Community Catalyst Building Remediation Program Grant for the development of the former American Legion property. Roll Call: All Ayes.

The first item under old business concerned the Cambridge City Center. Mayor Kovarik and McBreen reported on the Story County Community Foundation awards ceremony and presented the check for the grant to purchase a defibrillator for the community center.

The council discussed the hiring of a new library director. The clerk reported that a reception for the retiring director would be held Sunday, December 9th from 2-4 p.m. at the community center.

The last item under old business concerned the Wastewater Treatment System Project. The clerk reported that all of the preliminary studies have been completed, and the application has been sent to the DNR to approve system update.

The first item under new business was the health insurance renewal for eligible city employees. The clerk reported that the premium and the deductible were rising with Blue Cross/Blue Shield. The new premium will be $3,917.13 with no change in the dental and vision premiums. The new deductible will be $2,000. After discussion, a motion by Todd, seconded by Macki, to approve the renewal with BC/BS. Roll Call: All Ayes.

The clerk distributed a copy of the Annual Financial Report for FY2018 to the council for their review. The report has been submitted to the State.

Resolution No. 18-22, "Resolution of Cooperation in Making an Application for a USDA Rural Development Grant", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the resolution to apply for the grant to assist with the development of the former American Legion property. Roll Call: Ayes: Macki, McBreen, Pelz, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with Macki reporting that he had registered the Ballard Community School as an official collection site for the Marine Corps "Toys for Tots" program.

A motion by Macki, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:36 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor